

LOGAN'S RESERVE COMMITTEE CHARTERS

COMMUNICATION COMMITTEE CHARTER

The primary responsibility of the Communication Committee (the Committee) is to advise and assist the Board in informing residents about the purpose and function of the association and its activities and events. The Committee will provide programs, articles and input to other committees to inform residents about the Association... its structure, role, and objectives ... and of the developments and activities of the Association.

1. The Committee will solicit articles for a regular newsletter (*schedule to be determined by the Board*).
2. The Committee will have all content reviewed by the designated Board Member prior to publication.
3. The Committee will prepare input as a package containing all edited and reviewed articles and provide it to the editor.
4. The Committee will work with the other Committees to coordinate the announcement of community functions and important notices.
5. The Committee will provide any input to the Board for the annual budget process necessary for the Committee to function as requested by the Board.
6. The Committee will work with the Board to prepare all special notices to owners to ensure consistent quality communications.

This Charter is part of resolution 8.17-1 adopted and made a part of the minutes of August 10, 2017, Board of Directors meeting.

BY:

Zachary Millward, President

ATTESTED BY:

Kristin Caye Hennig, Secretary